

BUDGET	Capilano Students' Union	2016/2017	2017/2018	External	Clubs	Recreation	Spending
	APPENDIX A	BUDGET	Operating	Advocacy	& Events	& Intramurals	Authority
<b>Account #</b>	<b>REVENUE</b>						
	Special Levy Fee			42361.11	37226.43	64183.5	
4000	Basic Student Society Fee	752,687	812,063				
4006	Health & Dental Administration	5,000	5,000				
4010	Interest - VanCity	2,500	2,500				
4015	Handbook Ads	6,000	3,000				
41xx	Services	145,660	80,570				
<b>NEW</b>	Event Sponsorships		5,000				
	<b>Total Revenue</b>	<b>911,847</b>	<b>903,133</b>	<b>42361.11</b>	<b>37226.43</b>	<b>64183.5</b>	
	<b>EXPENDITURES</b>						
	<b>External Advocacy</b>						
5110	ABCS	4,500	0	11,000			EXEC
5155	External Meetings	1,000	0	1,000			EXEC
5130	Campaigns	5,500	0	10000			BOD
5150	External Relations Conferences	3,000	0	1,000			BOD
	CASA		0	19,000			
	<b>subtotal</b>	<b>14,000</b>	<b>0</b>	<b>42,000</b>			
	<b>University Relations</b>						
5210	Campaigns	2,000	2,000				EXEC
5202	Faculty Rep Campaigns	1,000	1,000				EXEC
	<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>				
	<b>Services</b>						Services Coordinator
5300	Services	140,267	74,803				
5375	New Service Development	5,500	11,000				BOD
	Bank charges - Interac						
5325	Handbook	15,000	12,000				SC
5381	Student Space	8,850	9,350				SC
5383	Constituency Rooms	3,700	3,500				SC
	<b>subtotal</b>	<b>179,317</b>	<b>116,653</b>				
	<b>Events &amp; Outreach</b>						
5410	Events	23,000	0		25500		EXEC
	conferences/competitions	3,000	0		2000		EXEC
	training/certification				500		EXEC
	storage				2000		EXEC
	special projects/campaigns				2000		
5480	Clubs				5000		EXEC
	<b>subtotal</b>				<b>37000</b>		
	<b>Social Justice</b>						
5820	Collectives (used to be campaigns/advocacy)	10,000	10,000				EXEC
	Collective Conferences		6,000				EXEC
5490	Regional Campus Development	3,000	0				EXEC
	<b>subtotal</b>	<b>39,000</b>	<b>16,000</b>				
	<b>Internal Development</b>						
5510	Board Travel	500	700				EXEC
	Summer Travel Reimbursement	5,280	5,032				EXEC
5520	Books & Subscriptions	300	300				GM
	Workshops and Develoment	5,900	20,000				EXEC
5555	Childcare & Accessibility	250	2,000				GM
5560	Conferences	6,000	12,000				BOD
5565	Labour Relations	1,500	1,500				GM
5570	Legal	34,000	16,000				GM
5580	Stipends	132,000	135,660				BOD
	External chair		1,875				
	<b>subtotal</b>	<b>185,730</b>	<b>193,192</b>				

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	<b>Administrative Expenses</b>						
5705	Accounting	6,720	9,000				GM
5710	Audit	8,000	8,000				GM
5715	Bank Charges	1,093	1,000				GM
5720	Insurance	7,500	8,500				GM
5730	Maintenance & Repairs	0	500				GM
5740	Office Supplies	5,000	10,000				GM
NEW	Name tags	250	1,000				GM
NEW	Business Cards	1,800	1,800				GM
5745	Computer Supplies, Software & Peripherals	1,200	4,000				GM
5750	Postage/Courier	480	500				GM
5755	Photocopier Service Contract - Admin	3,200	3,000				GM
5756	Photocopier Lease - Admin	2,850	2,850				GM
5717	Payroll Expenses	2,014					GM
5765	Storage Locker	559	560				GM
5770	IT Support	500	0				GM
	Security		600				GM
5795	Web Hosting	435	200				GM
	<b>subtotal</b>	<b>41,602</b>	<b>51,510</b>				
	<b>Membership Expenses</b>						
5810	AGM	1,200	1,100				GM
5860	Marketing	8,150	8,000				GM
5850	Elections	6,000	8,025				GM
5855	Emergency Bursary	2,500	2,000				BOD
	Endowment Fund	2,500	0				BOD
5865	Members' Initiatives	1,500	1,000				EXEC/BOD
5870	Students-at-large Honorarium	7,800	10,000				GM/VP-F&S
??	Appreciation event		5,000				
	Committee support		6,000				
	<b>subtotal</b>	<b>29,650</b>	<b>41,125</b>				
	<b>Personnel and Professional Expenditures</b>						
5900	Wages and Benefits	399,041	442,333				GM/VP-F&S
5975	Professional Association Membership	4,150	4,150				GM
5980	Professional Development	3,000	3,000				GM
5965	Staff Travel Reimbursement	500	250				GM
new	Health & Safety Expenses		600				GM
	Payroll Administration		800				GM
5970	Management Expenses	3,000	2,500				GM
	<b>subtotal</b>	<b>409,691</b>	<b>453,633</b>				
	<b>Intramurals &amp; Recreation</b>						
	Marketing & Promotion					1500	
	Intramural Teams					3000	
	Tournaments					2500	
	Athletic student association					3000	
	Events					3000	
	Equipment					10000	
	Wages & Benefits					20000	
	Capital Projects					21000	
	<b>subtotal</b>					<b>64000</b>	
	<b>Capital Asset Acquisitions</b>						
7000	Capital Expenditures:	8,000	22,000				
	<b>Total Expenditures</b>	<b>906,989</b>	<b>894,113</b>	<b>42,000</b>	<b>37000</b>	<b>64000</b>	
	<b>Total Revenue</b>	<b>911,847</b>	<b>903,133</b>	<b>42361.11</b>	<b>37226.43</b>	<b>64183.5</b>	
	<b>Surplus/(Deficit)</b>	<b>4,858</b>	<b>9,020</b>	<b>361</b>	<b>226.43</b>	<b>183.5</b>	
	<b>Operating Margin (minimum 1% required)</b>	<b>0.5327%</b>	<b>1.00%</b>				