

BYLAW IV – GENERAL MEETINGS

1. The Semi-annual General Meeting shall be held between February 15th and March 31st of each year, on a date to be set by resolution of the Board and to conduct business according to the following classes of business:
 - a. opening remarks and introductions;
 - b. approval of the agenda;
 - c. receiving the presentation of the annual budget;
 - d. report on the activities of the Board during the year so far;
 - e. consideration of special resolutions served with due notice; and
 - f. consideration of any other business.
2. The Annual General Meeting shall be held between October 15th and November 30th of each year, on a date to be set by resolution of the Board and to conduct business according to the following classes of business:
 - a. opening remarks and introductions;
 - b. approval of the agenda;
 - c. approval of the previous Fiscal Year's audited financial statements;
 - d. appointment of auditors for the ensuing Fiscal Year;
 - e. report on the activities of the Board during the previous year;
 - f. consideration of special resolutions served with due notice; and
 - g. consideration of any other business.
 - h. Any Member may submit an item to be included on the provisional agenda of a Semi-annual General Meeting or Annual General Meeting, in the form of a petition signed by at least one hundred (100) Members, submitted to the Vice-President of Internal Development at least twenty-one (21) days before the general meeting at which the item is to be considered.
3. A Special General Meeting may be called
 - a. by a two-thirds (2/3) resolution of the Board, to consider such items of business as are referred to the general meeting in the said resolution; or
 - b. as otherwise required by the *Society Act*.
4. No general meeting shall be scheduled during the Summer semester.
5. Quorum at a general meeting shall be the lesser of five percent (5%) of the Members or seventy-five (75) Members, but shall never be less than three (3) Members. If quorum does not present itself at a general meeting within thirty (30) minutes,
 - a. in the case of a Semi-annual General Meeting or an Annual General Meeting, those Members present, being at least three (3) Members, shall constitute a quorum for only the consideration of classes of business under bylaws 4(1)(b), (c), and (d), and (4)(2)(b), (c), (d), and (e); or
 - b. in the case of any other general meeting, the meeting terminates.
6. Votes by proxy shall not be allowed at any general meetings of the Society.
7. Notice of general meetings for the Society shall be provided no less than five (5) weeks before a Semi-annual General Meeting or Annual General Meeting, or no less than ~~two (2)~~ **three (3)** weeks before any other general meeting, as follows:
 - a. displaying posters in prominent locations on each campus of the University, each poster measuring at least 20.3 cm by 25.4 cm, distributed in at least the following numbers:
 - i. ~~fifty (50)~~ **ten (10)** posters on the North Vancouver campus;

- ii. three (3) posters on **each other campus; the Squamish campus; and**
 - iii. ~~three (3) posters on the Sunshine Coast campus; and~~
 - b. displaying a prominent notice on the website of the Society; **and**
 - c. **via email to the current membership list.**
- 8. Notice of general meetings of the Society shall include, at least,
 - a. the date by which submissions under Bylaw IV(3) are due;
 - b. the date, time, and location of the general meeting;
 - c. the proposed agenda for the general meeting; and
 - d. a notice that special resolutions to be considered at the general meeting can be found no less than fourteen (14) days ahead of the general meeting on the website of the Society, and at the Society's services desk on the North Vancouver campus of the University.