

CSU Appeal

Use this form to either **appeal a decision of the elections administrator**.

Submitting an Official Appeal:

You can submit an appeal from a decision of the elections administrator. If you submit an appeal, the onus and burden of proof are on you (the appellant) to demonstrate that:

- a decision of the elections administrator contained material errors
- a decision of the elections administrator was clearly unreasonable
- a decision of the elections administrator materially contradicts relevant bylaws, policies, or procedures

If you submit an appeal:

- your appeal may be provided to relevant parties
- your appeal will be published at csu.bc.ca/elections

An appeal must be received **within 48 hours** of the decision you are appealing.

Privacy Notice: The personal information that you provide to us on this form will be used in accordance with CSU's privacy policy. If you have questions about your privacy and how we manage your personal information, visit csu.bc.ca/privacy.

Submitting Your Appeal: Once completed, please email this form along with any supporting evidence to:

Arbitration Panel | arbitrationpanel@csu.bc.ca

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Email:

Your full name:

Capilano University email address:

Are you the complainant or respondent in the original decision, or someone else?

- Complainant
- Respondent
- Other:

What is the ground(s) of your appeal?

The original decision of the elections administrator:

- Contained material errors
- Was clearly unreasonable
- Contradicts relevant bylaws, policies, or procedures

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Detailed reasons for appealing the original decision.

Please email any evidence to support your complaint to arbitrationpanel@csu.bc.ca.

How would you like the issue to be resolved?

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Evidence

If you have additional evidence (such as screenshots, videos, photos, audio recordings, email messages, text messages, or other physical or electronic evidence), please describe the evidence here and include them as attachments when you email this completed form to the arbitration panel at arbitrationpanel@csu.bc.ca.

Publication of Appeal

Appeals are posted at csu.bc.ca/elections and are generally public records.

Certification of Appeal

I certify that the information I have included in my appeal is true to the best of my knowledge.

Signature